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கல்வி, உயர் கல்வி மற்றும் தொழிற்கல்வி அமைச்சு
MINISTRY OF EDUCATION, HIGHER EDUCATION AND
VOCATIONAL EDUCATION



ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනය
இலங்கை உயர் தொழில்நுட்பவியல் கல்வி நிறுவனம்
Sri Lanka Institute of Advanced Technological Education

උසස් තාක්ෂණ ආයතනය-රත්නපුර
Advanced Technological Institute-Rathnapura

உயர் தொழில்நுட்பவியல் கல்வி நிறுவனம் - இரத்தினபுரி

නව නගරය,
රත්නපුර.

புதிய நகரம்,
இரத்தினபுரி

New Town,
Rathnapura

මගේ අංකය }
எனது இல } AT/RAT/MA-II/HNDIT-2025
My No. }

මගේ අංකය }
உமது இல }
Your No. }

දිනය }
திகதி } 26/08/2025
Date }

To Whom It May Concern,

Dear Sir/Madam,

In-plant Training: Higher National Diploma in Information Technology

I hereby confirm that Mr/Ms. **K.W.N. Dilhani (RAT/IT/2022/F/0065)** has been studying as a full-time student in this institute since 2023. She/he is in second year of Higher National Diploma in Information Technology (HNDIT) course which is a two and half year English medium course conducted by this institute.

The students are expected to undergo practical training on completion of the first two years of the academic program. Therefore, I earnestly request you to provide a necessary support and facilities to the trainee posted to your organization. Accordingly, I cordially request you to extend your cooperation by accommodating Mr/Ms. **K.W.N. Dilhani** as a trainee at your organization.

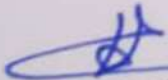
We wish to inform you that, it is not obligatory on your part to extend remuneration to HNDIT trainee or absorb them into the permanent cadre to the organization, but any such remuneration & subsequent absorption to permanent employment on completion of the course will be welcome.

Your cooperation in this regard is highly appreciated.

This letter is issued on her/his request.

Kind Regards

Thank you.


Director - Acting
(G.A.K.Srisumana)

G.A.K. Srisumana
Director (Acting)
Advanced Technological Institute
New Town - Rathnapura

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